

North Carolina Security Breach Reporting Form
Pursuant to the Identity Theft Protection Act of 2005

*Indicated a mandatory field

*Name of the Company or Government Agency owning or licensing information affected by the entity experiencing breach:

MCGLINCHEY STAFFORD, PLLC

Entity Type: GENERAL BUSINESS
Address: 301 MAIN STREET
Apt/Suite/Building: SUITE 1400
City: BATON ROUGE
State: LA
Zip Code: 70801
Telephone:
Fax:
Email:

*Date Security breach Reporting Form Submitted: 10/08/2018
Is this notice a supplement to a previously filed Security Breach: NO
*Date the Security Breach was discovered: 09/07/2018
Breach Type: PHISHING
*Estimated number of affected individuals: 468
*Estimated number of NC residents affected: 2

Name of company or government agency maintaining or possessing information that was the subject of the Security Breach, if the agency that experienced the Security Breach is not the same entity as the agency reporting the Security Breach (pursuant to N.C.G.S. 75-65(b))

Describe the circumstances surrounding the Security Breach: ON SEPTEMBER 7, 2018, MCGLINCHEY STAFFORD, PLLC DISCOVERED THAT INDIVIDUALS' PERSONAL INFORMATION MAY HAVE BEEN OBTAINED BY AN UNAUTHORIZED THIRD PARTY AS THE RESULT OF A PHISHING ATTACK. AFTER LEARNING THAT SPAM EMAILS WERE SENT FROM AN EMPLOYEE'S EMAIL ACCOUNT TO OTHER EMPLOYEES IN THE FIRM, MCGLINCHEY STAFFORD, PLLC IMMEDIATELY ENGAGED COMPUTER EXPERTS TO DETERMINE WHETHER INFORMATION IN THE ACCOUNT WAS AT RISK. THE INVESTIGATION DETERMINED THAT AN UNKNOWN, UNAUTHORIZED THIRD PARTY GAINED ACCESS TO THE EMPLOYEE'S ACCOUNT, AND COULD HAVE VIEWED DOCUMENTS THAT CONTAINED INDIVIDUALS' NAMES AND SOCIAL SECURITY NUMBERS.

Information Type: SSN

*Regarding information breached, if

electronic, was the information protected in some manner:

If YES, please describe the security measures protecting the information:

PASSWORD PROTECTED EMAIL ACCOUNT

*Describe any measures taken to prevent a similar Security Breach from occurring in the future:

MCGLINCHEY STAFFORD, PLLC HAS TAKEN STEPS TO PREVENT A SIMILAR EVENT FROM OCCURRING IN THE FUTURE, INCLUDING REVIEWING AND REVISING THEIR INFORMATION SECURITY POLICIES AND RESETTING EMPLOYEE'S ACCESS CREDENTIALS TO ENSURE THEIR SYSTEMS ARE SECURE.

*Date affected NC residents were/will be notified:

10/08/2018

Describe the circumstances surrounding the delay in notifying affected NC residents pursuant to N.C.G.S. 75-65 (a) and (c):

If the delay was pursuant to a request from law enforcement pursuant to N.C.G.S. 75-65(c), please attach or mail the written request or the contemporaneous memorandum.

How NC residents were/will be notified? (pursuant to N.C.G.S. 75-65 (e)):

WRITTEN NOTICE

Please note if the business demonstrates that the cost of providing notice would exceed two hundred fifty thousand dollars (\$250,000) or that the affected class of subject persons to be notified exceeds 500,000, or if the business does not have sufficient contact information or consent to satisfy subdivisions (1), (2) , or (3) of this subsection, for only those affected persons without sufficient contact information or consent, or if the business is unable to identify particular affected persons, for only those unidentifiable affected persons. Substitute notice shall consist of all the following:

- Email notice when the business has an electronic mail address for the subject persons
- Conspicuous posting of the notice on the Web site page of the business, if one is maintained
- Notification to major statewide media

Please attach a copy of the notice if in written form or a copy of any scripted notice if in telephonic form.

Contact Information ATTORNEY
Affiliation with entity
experiencing breach:

Organization Name: WILSON ELSEER MOSKOWITZ EDELMAN & DICKER LLP

Prefix:

*First Name: GREGORY

Middle Name:

*Last Name: BAUTISTA

Suffix:

Title:

Address: 1133 WESTCHESTER AVENUE

Apt/Suite/building:

City: WHITE PLAINS

State: NY Zip Code: 10604

*Telephone: (914) 872-7839 Fax:

Email: GREGORY.BAUTISTA@WILSONELSER.COM



C/O ID Experts
10300 SW Greenburg Rd. Suite 570
Portland, OR 97223

[First Name] [Last Name]
[Address 1] [Address 2]
<<City>>, <<State>> <<Zip>>

To Enroll, Please Call: 800-939-4170 Or Visit: https://app.myidcare.com/account-creation/protect Enrollment Code: <<XXXXXXXXXX>>

10/8/2018

Dear [First Name] [Last Name]:

We are writing to inform you of an incident that may have resulted in the disclosure of your name and Social Security number. As a current or former employee of McGlinchey Stafford PLLC, we take the security of your information very seriously and sincerely apologize for any inconvenience this incident may cause.

On September 7, 2018, we discovered that personal information in an employee's email account may have been accessed by an unauthorized third party as the result of a phishing attack. After learning that employees of the firm had received spam emails, we immediately engaged computer experts to determine whether information in the employee's account was at risk. Our investigation determined that an unknown, unauthorized third party gained access to the employee's account, and could have viewed documents that contained your name and Social Security number. The investigation did not identify specific activity around your information, but we are sending you this letter to provide you with resources and information you can use to protect yourself.

At this time, there is no indication that your information has been accessed or used by the unauthorized party; however, out of an abundance of caution, we have arranged for you to enroll with ID Experts®, an incident response and recovery services expert, to provide you with MyIDCare™ services at no cost to you. MyIDCare services include:

- 12 months Credit Monitoring and CyberScan monitoring;
- \$1,000,000 insurance reimbursement policy;
- Exclusive educational materials; and
- Fully managed Identity Theft Recovery Services (with this protection, MyIDCare will help you resolve issues if your identity is compromised).

We encourage you to contact ID Experts with any questions and to enroll in free MyIDCare services by calling 1-800-939-4170 or going to <https://app.myidcare.com/account-creation/protect>. Please note the deadline to enroll is January 8, 2019. Please review the *Additional Important Information* on the third and fourth pages of this letter to learn about the additional steps you can take to protect your information at no cost (for example, by asking a consumer reporting agency to place a fraud alert or security freeze on your consumer report information).

We want to assure you that we remain dedicated to protecting your personal information, and are continuing to take steps to prevent a similar event from occurring in the future, including reviewing and revising our policies and resetting employees' access credentials to ensure our systems are secure.

We sincerely regret any inconvenience that this incident may cause you, and remain dedicated to protecting your personal information. Should you have any questions or concerns about this incident, please contact 800-939-4170 Monday through Friday from 6 am - 5 pm Pacific Time or visit <https://app.myidcare.com/account-creation/protect> for more information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Thad Hymel".

Thad Hymel
Chief Information Officer
McGlinchey Stafford, PLLC

Additional Important Information

For residents of Hawaii, Michigan, Missouri, Virginia, Vermont, and North Carolina: It is recommended by state law that you remain vigilant for incidents of fraud and identity theft by reviewing credit card account statements and monitoring your credit report for unauthorized activity.

For residents of Illinois, Iowa, Maryland, Missouri, North Carolina, Oregon, and West Virginia:

It is required by state laws to inform you that you may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account. You may obtain a free copy of your credit report from each of the three nationwide credit reporting agencies. To order your free credit report, please visit www.annualcreditreport.com, or call toll-free at 1-877-322-8228. You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available at <https://www.consumer.ftc.gov/articles/0155-free-credit-reports>) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281.

For residents of Iowa:

State law advises you to report any suspected identity theft to law enforcement or to the Attorney General.

For residents of Oregon:

State laws advise you to report any suspected identity theft to law enforcement, including the Attorney General, and the Federal Trade Commission.

For residents of Maryland, Rhode Island, Illinois, and North Carolina:

You can obtain information from the Maryland and North Carolina Offices of the Attorneys General and the Federal Trade Commission about fraud alerts, security freezes, and steps you can take toward preventing identity theft.

**Maryland Office of the
Attorney General**

Consumer Protection
Division
200 St. Paul Place
Baltimore, MD 21202
1-888-743-0023
www.oag.state.md.us

**Rhode Island Office of the
Attorney General**

Consumer Protection
150 South Main Street
Providence RI 02903
1-401-274-4400
www.riag.ri.gov

**North Carolina Office of the
Attorney General**

Consumer Protection
Division
9001 Mail Service Center
Raleigh, NC 27699-9001
1-877-566-7226
www.ncdoj.com

Federal Trade Commission

Consumer Response Center
600 Pennsylvania Ave, NW
Washington, DC 20580
1-877-IDTHEFT (438-4338)
www.ftc.gov/idtheft

For residents of Massachusetts: It is required by state law that you are informed of your right to obtain a police report if you are a victim of identity theft

For residents of all states:

Fraud Alerts: You can place fraud alerts with the three credit bureaus by phone and online with Equifax ([https://assets.equifax.com/assets/personal/Fraud Alert Request Form.pdf](https://assets.equifax.com/assets/personal/Fraud%20Alert%20Request%20Form.pdf)) or Experian (<https://www.experian.com/fraud/center.html>). A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. As of September 21, 2018, initial fraud alerts last for one year. Victims of identity theft can also get an extended fraud alert for seven years. The phone numbers for all three credit bureaus are at the bottom of this page.

Monitoring: You should always remain vigilant and monitor your accounts for suspicious or unusual activity.

Security Freeze: You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans and services from being approved in your name without your consent. To place a security freeze on your credit report, you need to make a request to each consumer reporting agency. You may make that request by certified mail, overnight mail, or regular stamped mail, or by following the instructions found at the websites listed below. The following information must be included when requesting a security freeze (note that if you are requesting a credit report for your spouse or a minor under the age of 16, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past five years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, display your name and current mailing address, and the date of issue. As of September 21, 2018, it is free to place, lift, or remove a freeze. You may obtain a free security freeze by contacting any one or more of the three national consumer reporting agencies:

Equifax Security Freeze

P.O. Box 105788
Atlanta, GA 30348
www.freeze.equifax.com
800-525-6285

Experian Security Freeze

P.O. Box 9554
Allen, TX 75013
www.experian.com/freeze
888-397-3742

TransUnion (FVAD)

P.O. Box 2000
Chester, PA 19022
freeze.transunion.com
800-680-7289

More information can also be obtained by contacting the Federal Trade Commission listed above.